



The Union's 23rd Annual Home & Garden Show
April 26 & 27, 2008

Vendor Application

The Union's 23rd Annual Spring Home & Garden Show will be held Saturday, April 26, 10:00 AM to 6:00 PM and Sunday, April 27, 10AM to 5PM, at the Nevada County Fairgrounds, 11228 McCourtney Rd., Grass Valley, CA. Ample promotional ads will list exhibitors in advance of the show.

Applicant agrees to purchase booth space at the Spring Home Show and corresponding listing to be published in The Union's Home & Garden publication on April 24, 2008. Additional advertising options are available, contact 530-477-4254 if you would like more information.

Inside Booth sizes may vary due to positioning. If exact size is critical, please contact the Committee Chair(s). Inside Booth size is approximately 9 1/2 to 10 feet wide by 10 feet deep. Outside booths are 20 feet wide by 10 feet deep. Complete rules and regulations attached. **NO CANOPIES OR AWNINGS ALLOWED ON INSIDE BOOTHS.** Contract must be signed and dated. Call 530-477-4241 if you have questions or visit our website at www.theunion.com/homeshow.

	Price of Booth
Booth (Main Building) 10x10 (includes power)	\$725.00
Booth (Northern Mines) 10x10 (includes power)	\$685.00
Booth (49er Tent) 10x10 (includes power)	\$675.00
Booth (Sugar Pine & The Lodge) 10x10 (includes power)	\$650.00
Outside Booth 20x10 (includes power)	\$600.00

Discounts (Submit application by December 14, 2007 and win a chance for a free booth)

10% 2-3 booths

15% 4 or more booths Number of Inside booths _____ Number of Outside booths _____

Previous Spring Show exhibitors can lock in prior year exhibit space if contract and a 50% deposit are received by December 21, 2007. Please enclose 50% payment to reserve space with completed application.

Amount enclosed _____ **Balance due by March 21, 2008.** Mail payments to The Union, 464 Sutton Way, Grass Valley, Ca. 95945, attn. Home & Garden Show. Fax 530-273-1854. Multiple businesses are prohibited from sharing a booth assignment.

Business Name _____ Owner/Contact _____

Mailing Address _____

City, State, Zip _____ Email: _____

Website: _____

Day Phone # _____ Fax # _____

Credit Card Number _____ Exp. Date _____

Do you want to charge your booth fee to your Union account? Yes No

List All Products Displayed/Sold out of your booth _____

If selling merchandise out of your booth please provide resale # _____

Power needs (must request power needed for correct booth location) _____

Do you need a forklift to unload product? _____

I would like to donate a raffle prize to The Union's Spring Home Show? Yes No

If yes, give a brief description of product (we will detail raffle prizes in our ads and Home Show publication.)

Signed _____ Date _____

ID #	Building	Space	Date Deposit	Paid	Due:

The Union's Rules & Regulations

Booth Assignment

Assignment will be made by the Home & Garden Show Committee on a priority basis determined by availability of space at the time of deposit and signed contract. Previous exhibitors can lock in prior year exhibit space if contract and a 50% deposit are received by December 21, 2007. All others will be on a first-come-first-served basis. Multiple businesses are prohibited from sharing a booth assignment.

Refunds

Show will go on rain or shine, no refunds are given for weather conditions. No refunds will be given after February 1, 2008. No refunds will be given if contracted space is not used or used only part of the show time.

Booth Construction

The building will have spaces marked to indicate the area for each exhibitor's booth and number. Exhibitors will need to provide their own table, chairs, backdrop, side dividers & power strip. Each booth will be provided with an 110V electrical outlet. 220V is available by pre-arrangement only. No exhibit or display may be so high along the sides or front as to interfere with the view of show patrons or neighboring exhibits. Please study carefully the diagram below for booth construction guidelines.

Backdrops should be kept to a maximum of 8 feet in height up to the first 5 feet from the back wall and a maximum of 4 feet high the first 5 feet from aisle. Nails and screws are not permitted in building walls; no signs may be attached to wall above booth. If you are in violation of booth construction, you will be asked to take down the portion that is not in compliance.

Exhibits & Signs: You may only exhibit or display the product or service listed on your exhibitor agreement. Unless specifically approved in advance, all signs, literature, etc., are limited to exhibit booth space.

Outside Exhibitors

Tents may be used so long as no stakes are driven into the pavement. Size should be limited to no larger than 20 feet across by 10 feet deep constituting an exhibit space. Not all booths have access to power. If you need power, please indicate on Vendor Application.

Vendor Parking

All exhibitors must park their vehicles in Parking Lot 4 during show hours. No exhibitor cars may remain in the Main Parking lot once the show is open.

Set-Up

The fairgrounds will be available Thursday, Friday and Saturday prior to the show for set-up. Set-up times; Thursday April 24, 3:00 – 9:00 PM, Friday, April 25, 8:00 – 9:00 PM, Saturday April 26, 6:00 – 9:30 AM. Booths must be set up and ready for opening by 10:00 AM Saturday morning prior to the show. All delivery vehicles must be removed from the show area prior to the start of the show. All exhibitors must keep their assigned spaces clean, manned and in good order during show hours. Security will be provided on Thursday 9:00 PM – 8:00 AM, Friday 9:00AM – 6:00 AM, and Saturday 7:00 PM – 8:00 AM. All buildings and gates will be locked during those hours.

Booth Tear Down

Exhibitors can begin tear down on Sunday from 5:30 to 8:00 PM, and on Monday, from 9:00 AM to 1:00 PM. No one will be allowed to take down exhibits until after the official closing of the show at 5:00 PM. Please contact us if you are unable to tear down at 5:30 PM.

Limitations

Exhibits shall be so installed that they will not extend beyond the space allotted. Distribution of printed matter, promotional material or other articles must be restricted to your exhibit space. No individual public address systems or highly flammable materials are permitted on the premises. Music or audio-visual sound must not be audible more than two feet from booth. Exhibitors are to remain within the confines of their booth and are not to work in public aisles.

Liability

The Union cannot guarantee exhibitors against loss or damage of any kind. Space is leased with the understanding that the exhibitors will hold The Union harmless from any or all liabilities from any cause. The Union shall not be responsible for any loss, damage or injury that may occur to the exhibitors, their employees or property from any cause whatsoever prior, during or subsequent to the period covered by the exhibit contract and the exhibitor. Signing the contract expressly releases The Union and all claims for such loss, damage or injury.

Eventuality

In case of facility damage caused by fire, other elements or causes, or in case any other circumstances shall make it impossible for the Management to permit the contract space to be occupied by the exhibitor, then this contract shall terminate and the exhibitor shall waive any claim for damage or compensation except the pro-rata return of the amount paid for space rental.

